

NORTHILL PARISH COUNCIL BEDFORDSHIRE

Mrs Linda Trevena B.A. (Hons)
Clerk to the Parish Council

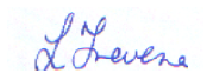
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10th May 2010

To Members of the Council

You are hereby notified that the Northill Annual Parish Council Meeting will be held in Caldecote Church Rooms on Monday 17th May 2010 commencing at 7.30 pm.



Linda Trevena
Clerk to Northill Parish Council

Members of the Press and Public are welcome to attend this meeting

A G E N D A

1. Apologies for absence
2. Election of Chairman for ensuing year
3. Declaration & Acceptance of Office
4. Election of Vice Chairman for ensuing year
5. Report from Central Bedfordshire Council regarding the removal of the willow tree adjacent to Northill Pond
6. Standing Orders will be suspended to allow members of the public to address the Council in relation to the business on the agenda or request matters to be discussed at a subsequent meeting
7. Notice of Vacancy due to Resignation of Councillor J Yatchisin **Appendix I**
8. Constitution of Committees and Election of Committee Representatives & Other Organisation Representatives **Appendix II**
9. Declaration from members in relation to Personal or Prejudicial Interest in any agenda item
10. To approve the Minutes of Northill Parish Council Meeting held on 12th April 2010
11. Clerk's Report & Matters Arising **Appendix III**
12. Committee Minutes
 - 12.1 To receive the Minutes of the Highways & Open Spaces Committee Meeting held on 19th April 2010
 - 12.2 To receive the Minutes of the Cemetery Committee Meeting held on 19th April 2010
13. To receive report from Central Bedfordshire Council Representatives
14. Finance **Appendix IV**
 - 14.1 To approve payments made
 - 14.2 To approve payments to be made
 - 14.3 Income
 - 14.4 Income & Expenditure Account for year ending 31st March 2010

15. To consider: **Appendix V**
- 15.1 Applications for Grant Aid under Section 137 Local Government Act 1972
 - 15.2 Applications for Grant Aid under Section 19 Local Government (Miscellaneous Provisions) Act 1976
 - 15.3 Response to Consultation on the Preferred Gypsy and Traveller Sites (Development Plan Document (DPD))
 - 15.4 Response To Site Allocations Development Plan Document (DPD) Publication of Further Information – 1. Habitats Regulation Assessment Screening and 2. Updated Site Allocations Technical Document
 - 15.5 Carbon Emissions and the Need to Meet Government Target (referred from Council 12.04.10)
 - 15.6 Voluntary Registration of Village Greens owned by the Council
 - 15.7 Purchase of laser printer for Northhill Parish Council

16. Correspondence **Appendix VI**

17. Reports from other Organisations
- 17.1 Minutes of P3 Steering Group 8th September 2009

18. General Work to be carried out

19. Suggestions for future proposals from Councillors

20. Date of next meeting,
Monday 7th June 2010 in Ickwell Village Hall

APPENDIX I

Resignation received in respect of John Yatchisin who officially informed that he was resigning from the Parish Council with immediate effect due to the stress of dealing with members of the public regarding not only the willow tree episode but also Ickwell perimeter tracks. The notice of vacancy has now been published on the noticeboards throughout the parish and on the Council web site as of today 10th May.

APPENDIX II

6. CONSTITUTION OF COMMITTEES

Committee/Organisation	Date of appointment where applicable	No of persons	Current Representatives Councillor or Other	Proposed Representatives Councillor or Other
Planning Committee (Northhill Parish Council) Meet when required every two/three weeks on a Tuesday at 5.30 pm		5	Avril Bird (V-C) Jack Coutts Gerald Gilbert Maureen Hall (C) Sally Mandley	
Highways & Open Spaces Committee (Northhill Parish Council) Meet at least twice a year usually during the daytime		5	Rebecca Brinkley Jack Coutts (C) John Franklin Peter Maudlin David Milton	
Cemetery Committee (Northhill Parish Council) Meet at least twice a year usually during the daytime		4	Gerald Gilbert (C) Maureen Hall David Milton Wendi Momen	
Parish Plan Working Party		3+	Avril Bird Sally Mandley David Milton	
Establishment Committee (Northhill Parish Council) <i>Chairman of Council on this committee</i>		4	Jack Coutts John Franklin(C) Sally Mandley vacancy	
Grievance Committee (Northhill Parish Council) <i>Vice Chairman of Council on this committee</i>		4	Avril Bird (C) Rebecca Brinkley David Milton Wendi Momen	
Harvey Cottage Charity (4 year appointment)	2007 – 2011 2008 - 2012 2008 - 2012	3	Phillip Marsom Trish Turner Gerald Gilbert	
Northhill Parochial Charities	2008 -2014 2009-2015 2009-2015 2005-2011 2005-2011 2008-2014		Gerald Gilbert Phillip Marsom Helen Papworth Alan Bigg Peter Onion William Hawkes	
Ickwell Village Hall		1	Helen Papworth	
Northhill Village Hall		1	John Yatchisin	
P3 Working Group		1	David Milton	
Highways Representative Highways Meetings & Tarmac Meetings		2	Jack Coutts Peter Maudlin	
Northhill VA Lower School		1	David Milton	
Caldecote Lower School		1	Mrs Little	

At present Chairman and Vice Chairman are ex-officio on each committee with voting rights

Mr John Yatchisin is still willing to be this Council's representative on Northill Village Hall committee if required

APPENDIX III

11. CLERK'S REPORT & MATTERS ARISING

11.1 HOUSING NEEDS SURVEY (see minute 4 page 330)

Have been advised by Zoe Asbhy that the Housing Needs Survey distribution will be delivered in conjunction with the next Parish Council newsletter towards the end of June 2010. Extra costs, obtained from our distributors for the delivery will be met by BRCC/Housing Group.

11.2 UPDATE ON ALLOTMENT SITES (see minute 7.2 page 331)

Unfortunately no further updates on allotments sites due to extreme amount of time taken up by emails, phone calls etc., surrounding the removal of Northill willow tree.

11.3 SITES FOR LITTER BINS THROUGHOUT THE PARISH (see minute 11.1 pages 332/333)

Letter forwarded to Head teacher of Northill VA School but no reply to date. Highways and Open Spaces Committee dealt with this matter and their recommendations are in the minutes of that committee meeting included with this agenda.

11.4 ROADWORKS IN ICKWELL ROAD, NORTHILL

It was reported to me late on Friday 30th April 2010 that Anglian Water had commenced road works earlier in the day in Ickwell Road, Northill. The work had not been completed and temporary road signs had been erected around these road works. As the May Day event was taking place over the Bank Holiday and these road works would cause considerable traffic and pedestrian problems I contacted Anglian Water and, after several phone calls, arranged for the hole to be back filled that evening.

11.5 ICKWELL GREEN EVENT

It has been brought to my attention that there is a cricket fixture on the same day as East Beds Division Girl Guiding event on Ickwell Green on Sunday 27th June 2010. An update on this matter will be reported at the meeting.

APPENDIX IV

13. FINANCE

13.1 TO APPROVE PAYMENTS MADE

D J Granger Grounds Maint. Ltd	Grounds Maintenance	£281.77
Mrs L Trevena	Salary + expenses April 2010	£1198.17

13.2 TO APPROVE PAYMENTS TO BE MADE

Mr B Schrier	Internal audit 2009/2010	£100.00
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13.3 INCOME

Central Bedfordshire Council	Precept 2010 50%	£21,000.00
Woodmans	Interment Green C.P 321a	£50.00
Seamers	Interment Davis C.P 169	£86.00

13.4 INCOME & EXPENDITURE ACCOUNT FOR YEAR ENDING 31ST MARCH 2010

Attached for members. Internal Auditor has signed of the audit, there were no matters that needed to be brought to Council's attention. Notice of Appointment of date for the exercise of Electors' rights for accounts for the year ended 31 March 2010 has been posted on the noticeboards throughout the parish.

APPENDIX V

15. TO CONSIDER:

15.1 APPLICATIONS FOR GRANT AID UNDER SECTION 137 LOCAL GOVERNMENT ACT 1972

The following amount was allocated in estimates/precept for 2010/11

Section 137 Grant Aid

£4,300

In accordance with financial and audit regulations recommendation is not to exceed budgeted figures.

- 15.1.1 ICKWELL MAY DAY COMMITTEE**
£500 - Costs towards hire of toilets for May Day
- 15.1.2 MAYPOLE HERITAGE**
£250 - Cost towards purchase of computer driven digital projector
- 15.1.3 UPPER CALDECOTE METHODIST YOUTH CLUB**
£200 – General running costs
- 15.1.4 ALL SAINTS CHURCH, UPPER CALDECOTE**
£250 – General running costs
- 15.1.5 NORTHILL & ICKWELL CARE SCHEME**
£200 – Mail drop to advertise parish people of the existence of the scheme on its 10th anniversary
- 15.2 APPLICATIONS FOR GRANT AID UNDER SECTION 19 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976**
The following amount was allocated in estimates/precept for 2010/11
Misc Provision Grant Aid £1,700
In accordance with financial and audit regulations recommendation is not to exceed budgeted figures.
- 15.2.1 ICKWELL VILLAGE HALL TRUST**
£500 - General running and maintenance costs
- 15.2.2 ICKWELL CRICKET CLUB**
£250 – Costs towards equipment for youth teams
- 15.2.3 CALDECOTE METHODIST CHURCH**
£200 – Redecoration & maintenance of toilet block & storage area
- 15.2.4 UPPER CALDECOTE PLAYING FIELDS ASSOCIATION**
£500 – Grass cutting
- 15.3 RESPONSE TO THE CONSULTATION ON THE PREFERRED GYPSY AND TRAVELLER SITES (DEVELOPMENT PLAN DOCUMENT (DPD))**
Proposed response from Councillor Hall attached for members only regarding proposal for Oak Tree Nursery & Magpie Farm, Upper Caldecote for 7 new pitches. Deadline for comments is 7th June 2010. Information is available to view on LDF North pages of www.centralbedfordshire.gov.uk and on www.talktocentralbedfordshire.co.uk.
- 15.4 RESPONSE TO SITE ALLOCATIONS DEVELOPMENT PLAN DOCUMENT (DPD) PUBLICATION OF FURTHER INFORMATION – 1. HABITATS REGULATION ASSESSMENT SCREENING AND 2. UPDATED SITE ALLOCATIONS TECHNICAL DOCUMENT**
The DPD itself has not changed and it is only these two supporting documents that we are to respond to. Deadline for comments is 24th May 2010. Information is available to view on LDF North pages of www.centralbedfordshire.gov.uk and on www.talktocentralbedfordshire.co.uk.
- 15.5 CARBON EMISSIONS AND THE NEED TO MEET GOVERNMENT TARGETS**
This item was deferred from Council on 12.04.2010 as Councillor Moment had forwarded her apologies.
- 15.6 VOLUNTARY REGISTRATION OF VARIOUS VILLAGE GREENS OWNED BY THE COUNCIL**
Agreement for signature has now been received in connection with our request to register various village greens owned by the Council. Solicitors expect costs to be in the region of between £500 to £700 plus VAT and disbursements with sum of £250 being requested up front. Clerk or authorised member can sign agreement but will need to provide evidence of their identity, eg passport and utility bill.
- 15.7 PURCHASE OF LASER PRINTER FOR NORTHILL PARISH COUNCIL**
Due to problems with my personal computer (Council do not provide computer or software they only provide a printer) I purchased a new computer and software. Unfortunately, the very old Canon laser printer will not now work with my computer and Canon do not provide an update that

is compatible with windows 7. Currently I am using my own ink jet printer to print off the master copy and then using the laser printer to print off the rest of the copies. I would therefore like to request that an amount of money is set aside to enable me to purchase a new laser printer. As yet I have not had time to find out possible costs but hope to be able to by the time of the meeting. The old printer would be perfectly ok with an older computer and could either be sold off or passed onto a local group in the community as Council sees fit.

APPENDIX VI

16. CORRESPONDENCE

16.1 CBC NEWSLETTER LOCAL DEVELOPMENT FRAMEWORK SUSTAINABLE COMMUNITIES

This item of correspondence will be circulated to members.

16.2 CBC – TOWN & PARISH COUNCIL CONFERENCE

Notification of Town & Parish Council Conference on Wednesday 9th June 2010 commencing at 6.45 pm – two representatives invited.

16.3 CBC – REVIEW OF MANAGEMENT STRUCTURE

This item of correspondence will be circulated to members.

16.4 CBC – EVENTS SAFETY ARRANGEMENTS FORT PUBLIC EVENTS

CBC has established a Safety Advisory Group (SAG) in order to advise and assist the Council in the discharge of its functions under sports grounds and public safety legislation. Copy of this information is attached for members only.

16.5 CBC – INFRASTRUCTURE (APPLICATIONS: PRESCRIBED FORMS AND PROCEDURES) REGULATIONS 2009 INFRASTRUCTURE PLANNING (ENVIRONMENTAL IMPACT ASSESSMENT) REGULATIONS 2009 PROPOSED APPLICATION BY COVANTA FOR A DEVELOPMENT CONSENT ORDER FOR THE ROOKERY SOUTH RESOURCE RECOVERY FACILITY AT ROOKERY SOUTH PIT NEAR STEWARTBY, BEDFORDSHIRE

Notification advising of the nature of the development proposed by Covanta at Rookery South Pit and the new process through which it will pass to seek to obtain development consent. This item of correspondence is attached for members only.