

NORTHILL PARISH COUNCIL BEDFORDSHIRE

Mrs Linda Trevena B.A. (Hons)
Clerk to the Parish Council

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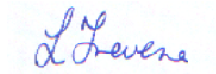
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14th April 2009

To Members of the Council

You are hereby summoned to attend a meeting of Northill Parish Council which will be held in Caldecote Church Rooms on Monday 20th April 2009 commencing at 7.30 pm.



Linda Trevena
Clerk to Northill Parish Council

Members of the Press and Public are welcome to attend this meeting

A G E N D A

1. Apologies for absence
2. Declaration from members in relation to Personal or Prejudicial Interest in any agenda item
3. Co-option of a Councillor
4. Standing Orders will be suspended for a period of up to 10 minutes to allow members of the public to address the Council in relation to the business on the agenda or request matters to be discussed at a subsequent meeting
5. Police Report from PC Paterson
6. Council Minutes
To approve the Minutes of Northill Parish Council Meeting held on 2nd March 2009
7. To adopt the Minutes of Northill Parish Meeting held on 30th March 2009
8. Clerk's Report & Matters Arising **Appendix I**
9. Committee Minutes
 - 9.1 To receive the Minutes of the Planning Committee Meeting held on 31st March 2009
 - 9.2 To receive the Minutes of the Planning Committee Meeting held on 14th April 2009
 - 9.3 To receive the Report of the Highways and Open Spaces Committee Meeting held on 6th April 2009
 - 9.4 To receive the Report of the Cemetery Committee Meeting held on 6th April 2009
10. To receive reports from Central Bedfordshire Representatives
11. Finance **Appendix II**
 - 11.1 To approve payments made
 - 11.2 To approve payments to be made
 - 11.3 Income
 - 11.4 Confirmation of Executive Action Taken with regard to increase in NJC Salary Scale
12. To consider: **Appendix III**
 - 12.1 The Way Forward in connection with Ickwell Green Tracks

- 12.2 BRCC – Central Bedfordshire Mapping Project 2009
- 12.3 Power To Promote Well Being In The Area
- 12.4 Town & Parish Partnership Fund Scheme – 2009/10
- 12.5 Addition of Draft Minutes on the Council Web Site
- 12.6 Request for Permission to Hold Guiding Centenary Event on Ickwell Green during 2010
- 12.7 Request from Mrs L Kendrick for permission to repaint the bus shelter on Ickwell Green at her own expense
- 12.8 The Way Forward in connection with the Parish Plan

13. Correspondence

Appendix IV

14. General Work to be carried out

15. Suggestions for future proposals from Councillors

16. Reports from other Organisations

16.1 P3 Steering Group – Minutes of 2nd December 2008

Appendix V

17. Date of next meeting

Monday 18th May 2009 – Annual Parish Council Meeting

3. CO-OPTION OF A COUNCILLOR

Three residents of the parish have expressed an interest in being a councillor.

7. CLERKS' REPORT & MATTERS ARISING**7.1 P3 INTEREST FREE LOAN (see minute 12.1 page 258)**

Documentation forwarded to P3 and awaiting return of signed agreement.

7.2 ICKWELL GREEN TRACKS (see minute 12.6 page 259)

Specification after Highways & Open Spaces site meeting will be available at the meeting and discussed under item 12.1.

7.3 SURFACE DAMAGE TO CALDECOTE GREEN (see minute 14. page 261)

Damage to Caldecote Green has been rectified.

APPENDIX II**11. FINANCE****11.1 TO APPROVE PAYMENTS MADE**

Dillamore Bequest	Hire of hall	£12.00
Olive Press Ltd	March Newsletter printing	£174.00
Olive Press Ltd	Parish Plan printing THINC	£2070.00
E-on	Street lighting energy charges	£46.97
Zurich Insurance	Insurance renewal 2009/10	£1054.44
Mrs L Trevena	Salary + expenses March 2009	£1008.91
HM Revenue & Customs	Tax & NI Jan-Mar 2009	£767.83
D J Granger Landscapes Ltd	Grounds Maintenance	£275.77
NALC	Return of Quality Status submission	£8.96
D J Granger Landscapes Ltd	Grounds Maintenance	£275.77
D2D Distribution	Delivery of Newsletter	£258.75
Ickwell Village Hall	Hire of Hall	£10.00
Northill PCC	Hire of Hall + THINC hire of hall	£53.00

11.2 TO APPROVE PAYMENTS TO BE MADE

BATPC	Bedfordshire Bugle	£15.00
BATPC	Affiliation Fees	£435.00
D J Granger Landscapes Ltd	Grounds Maintenance	£275.77

11.3 INCOME

Neville Funeral Directors	Interment Pond C.P.329a	£44.00
Seamer Funeral Directors	Interment Houghton C.P.132	£172.00

11.4 CONFIRMATION OF EXECUTIVE ACTION TAKEN WITH REGARD TO NJC SALARY SCALE

Confirmation received regarding NJC Salary Scale increase from 2.45% to 2.75% backdated to 1 April 2008.

APPENDIX III**12. ITEMS FOR CONSIDERATION****12.1 THE WAY FORWARD IN CONNECTION WITH ICKWELL GREEN TRACKS**

A working party group of the Highways and Open Spaces Committee met with representatives of Amey at the site and attached, for members only, are their views and specification on resurfacing.

12.2 BRCC – CENTRAL BEDFORDSHIRE MAPPING PROJECT 2009

Mid Beds Cycle Route Mapping Project (2001) is being updated. Council's comments on the routes are invited. Maps/routes for Northill, Ickwell and Upper Caldecote are attached for members only.

12.3 POWER TO PROMOTE WELL BEING IN THE AREA

Members can view this documentation on www.communities.gov.uk. It is concerned with the extension to those councils of the power to promote or improve the economic, social, or environmental well-being of their area. Whilst I am a qualified Clerk holding the BA (Hons) in Local Council Administration I would still need to obtain an updated qualification (section 7 only of the current Cilca course – cost £15). At least two-thirds of vacancies on the council were filled at the last ordinary election so comply with the conditions. If the Council wishes to undertake the power of wellbeing then eighty per cent of councillors (10 councillors) will also need to attend training which can be arranged via BATPC. An article relating to this is in the Bedfordshire Bugle which is enclosed with the agenda. This is something that will really benefit the community.

12.4 TOWN & PARISH PARTNERSHIP FUND SCHEME – 2009/10

Notification that the scheme is continuing via Central Bedfordshire and, as before, proposals can be put forward where to spend the allocation. Approximate rates for guidance are: Resurfacing of footway £43 m², thin road resurfacing £12 m², street light £1500 each. NPC allocation is £10,000.

12.5 ADDITION OF DRAFT MINUTES ON THE COUNCIL WEB SITE

Mrs Papworth has requested that draft minutes be included on the Council web site. Members are reminded that the web host does offer the service and web site free of charge.

12.6 REQUEST FOR PERMISSION TO HOLD GUIDING CENTENARY EVENT ON ICKWELL GREEN DURING 2010

Request from East Bedfordshire Division Girl Guiding to hold centenary event incorporating 4 districts putting on a display with costumes, badges, equipment, tents etc. throughout the 100 years. The proposed event would probably take place on a Saturday in the summer of 2010 (would not clash with cricket matches).

12.7 REQUEST FOR PERMISSION TO REPAINT THE BUS SHELTER ON ICKWELL GREEN AT HER OWN EXPENSE

Correspondence from Mrs Kendrick attached for members.

12.8 THE WAY FORWARD IN CONNECTION WITH THE PARISH PLAN

I have been contacted by Janet Green of THINC Group who informs that there will be a meeting in the Methodist Church on 14th May to discuss the need for allotments. Mrs Papworth informed that email attachment she forwarded from Central Bedfordshire in relation to the Parish Plan could not be opened. A copy of the letter will be handed to me at the meeting. Members to consider any action regarding the Parish Plan.

APPENDIX IV

13. CORRESPONDENCE

13.1 BEDFORDSHIRE BUGLE - MARCH 2009

This item of correspondence is attached for members.

13.2 MBDC – COMMEMORATIVE TREE

MBDC have offered to provide and plant a commemorative Pyrus Chanticleer (Ornamental Pear) in the autumn. Could members give some thought as to where it should be planted.

13.3 CBC – NOTIFICATION OF STATUTORY MONITORING OFFICER

Notification that there will be five Deputy Monitoring Officers supporting the Monitoring Officer role, including Head of Legal Services, John Atkinson and Head of Democratic Services, Kathrin John.

13.4 TOWN & PARISH PARTNERSHIP FUND SCHEME – 2009/10

Notification that the scheme is continuing via Central Bedfordshire and, as before,

13.5 MR DANIELS – ICKWELL GREEN PERIMETER TRACKS

Correspondence from Mr Daniels of Ickwell Green drawing attention to the Commons Act 2006 and DEFRA requirements and suggesting alternative surfacing and asking for reinstatement works without further delay.

13.6 END OF 120 YEARS OF BCC

Correspondence from Councillor M Russell outlining BCC achievements and wishing everyone all the best for the future.

13.7 WOOTTONS WHAT WHERE AND WHEN OF WASTE

Final BCC newsletter regarding waste in Bedfordshire will be circulated to members.

13.8 NOTIFICATION OF AUDIT

Notification of Audit notice displayed from 20th April to 3rd May for inspection of documents between 5th May and 2nd June 2009. Completed audit to be sent to external auditor by 8th June.

13.9 CENTRAL BEDFORDSHIRE CONFERENCE FOR TOWN & PARISH COUNCILS

Conference on 29th April 6.30 pm for 7.30 pm start. Two representatives to attend. Unfortunately I cannot now attend.

APPENDIX V

16. REPORTS FROM OTHER ORGANISATIONS

16.1 P3 Steering Group - Minutes of 2nd December 2008 attached for members only